**ANNEX III**

**<For accepted applicants only>**

・**Formulation of an Action Plan during the Program :**

All participants are required to formulate an Action Plan during the Knowledge Co-Creation Program and make its presentation **at the end of the program**.

Please pick up one topic to tackle from issues that you mention in your country report, and formulate an Action Plan, by utilizing the knowledge that you have gained through the Program. Try to formulate the plan in consideration of the existing human and financial resources in your organization in as efficient and effective way as possible.

<Contents (Recommended)>

a. Theme

b. Background (including problem tree analysis)

c. Goals and Objectives

d. Direct and indirect beneficiaries

e. Activities

f. Implementation schedule

g. Responsible agencies and their roles

h. Strategies and tactics for implementation

i. Monitoring and evaluation

j. Budget and resources

Typewrite on the A4 sized paper and also prepare presentation materials.

More detailed guidance is provided after your arrival in Japan.

※ Like Country Reports, Action Plans is important information source for JICA. to enable JICA’s cooperation activities be more effective for the Program Participants’ countries. During the Knowledge Co-Creation Program, the Participants will be asked whether they allow JICA to refer the Action Plan contents for a JICA’s relevant studies and operations in the future.