

**MOST IMMEDIATE**

Government of Pakistan  
Ministry of Economic Affairs  
(Economic Affairs Division)

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No. 3(47) SEA/Malaysia/2022

Islamabad the 25<sup>th</sup> March, 2022

**OFFICE MEMORANDUM**

SUBJECT: - **E-LEARNING COURSE ON "IT AUDIT" FROM 12<sup>TH</sup> TO 15<sup>TH</sup> SEPTEMBER 2022 UNDER THE MALAYSIAN TECHNICAL COOPERATION PROGRAMME (MTCP).**

The undersigned is directed to inform that the Government of Malaysia has invited **two (02)** nominations for the above training course. The Government of Malaysia will bear the full course fees for successful applicants. The application form is available at EAD's website: **www.ead.gov.pk** and **https://www.kln.gov.my/documents/8390448/8392184/MTCP+2022+-+APPLICATION+FORM.**

2. The eligibility criteria and objectives of the subject course are as under:

**Eligibility Criteria:**

- Auditor or Assistant Auditor.
- Having at least one (1) years of government auditing experience, preferably in IT environment or planning to initiate such audit in near future.
- Good Working Knowledge of both spoken and written English since the group requires active participation in group discussion, group & individual exercises.
- Age between 26 to 50 years old.
- Members of Supreme Audit Institution (SAI).

**Objectives:**

- To create awareness and understanding on fundamental principles and procedures of checking, reporting auditee's IT strategic plan & related documents.
- To provide knowledge and enhance understanding on the auditees system control.
- To share knowledge and experience on the subject matter and established professional networking among the participants.

3. Nomination of suitable candidates duly approved by the competent authority along with the following documents may kindly be forwarded to this Division by **1st July, 2022 (Friday)**, positively.


4. **Required Documents**

1	Nomination letter in original	01 copy
2	Filled in Performa for FTC	01 copy
3	Application form	02 copies
4	CNIC & Photograph	02 copies each

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14

5. In case of incomplete/late submission of documents, nomination will not be entertained. Moreover, any deliberate provision of wrong information on part of the candidate shall liable to be rejected.



(ITRAT ZAHARA)  
Section Officer (SEA)  
Ph: 051-9202084

1. Secretary, Planning Development & Special Initiatives Secretary, Finance Division, Islamabad.
2. Auditor General of Pakistan, Islamabad.
3. Chairman, Federal Board of Revenue, Islamabad.
4. Chairman, Planning & Development Board, Government of the Punjab, Lahore
5. Chairman, Planning & Development Board, Government of Sindh, Karachi
6. Additional Chief Secretary, Planning & Development Department, Government of Khyber Pakhtunkhwa, Peshawar
7. Additional Chief Secretary, Planning & Development Department Government of Balochistan, Quetta
8. Additional Chief Secretary, Planning & Development Department, Government of Azad Jammu & Kashmir, Muzaffarabad
9. Additional Chief Secretary, Planning & Development Department, Government of Gilgit Baltistan, Gilgit.
10. Secretary, Planning & Development Department, Government of Gilgit Baltistan, Gilgit.
11. Relevant Officers working in other Ministries/Divisions/ Departments may download the circular from the official Website of Economic Affairs Division for submission of nomination through proper channel.

**Copy forwarded for information:-**

1. Joint Secretary (Training), Establishment Division, Islamabad
2. Section Officer (UN-III/Secretary FTC), EAD
3. Network & System Administrator, EAD.