



No.1(21)JAPAN-II/2026

Islamabad, the 07th May , 2026

OFFICE MEMORANDUM

SUBJECT: NON-FORMAL EDUCATION BEYOND THE CONFINES OF FORMAL SCHOOLING.

The undersigned is directed to refer to the subject noted above and to state that Japan International Cooperation Agency (JICA) has offered **fully funded two seats** for subject training course scheduled to be held w.e.f. **August 18, 2026 to August 25, 2026 online and w.e.f August 31, 2026 to September 19, 2026 in Japan.** All concerned Ministries / Divisions / Departments are requested to send nomination of suitable officer who fulfills the criteria to the undersigned by **29-06-2026** along with three (3) copies of prescribed JICA Application form, undertaking, surety bond, CNIC, FTC Performa and Passport as advised in the [G.I. Booklet](#).

Program Objective

Challenges and goals of Non-Formal Education in the respective countries are clarified, and Action Plans for Non-Formal Education promotion are prepared.

Eligibility Criteria: -

The applicant should:

- Be an officer / manager in administration, planning and implementation of non-formal education or literacy education in federal and provincial government.
- Have command of spoken and written English
- Be a graduate of university or equivalent
- Must be in good health.
- Women are encouraged to apply for the program.
- Be under age of 50 years.

2. New prescribed JICA's Application forms along and specimen of surety bond, undertaking and FTC Performa can be downloaded from EAD's website www.ead.gov.pk under "Foreign Trainings" link in "Forms" ad also available on JICA's website www.jica.go.jp/pakistan/english/index.html.

3. In case of selection of officer, the concerned Ministries/Division/Department are requested to ensure timely relieving of the officer along with NOC. Furthermore, the concerned officer may be directed to submit Post-Visit Training Report to this Ministry on priority basis.

Nadeem Mahbub
Secretary (Education)
1st, 2nd floor of Block-C and 2nd Floor of D-block, Pak Secretariat,
Islamabad

Chairman Planning and Development Board

Lahore,

chairman Planning and Development Board
Karachi
Government of Sindh,

Additional Chief Secretary
Additional Chief Secretary Planning and Development Department Govt of KP Peshawar

Additional Chief Secretary

Planning and Development Department Govt of Balochistan Quetta,

Additional Chief Secretary
Government of Gilgit Baltistan
Planning and Development Department,
Gigit

Additional Chief Secretary

Planning and Development Department AJK,

Copy for information to:-

- 1- Akhtar Saeed, Joint Secretary Training, ESTAB, Islamabad
- 2- Muhammad Aslam Khan, DPO (Dir (CC)), EAD, Islamabad
- 3- Hameed Khan Niazi, Director General, BECS, Islamabad

