



No.3(2) SEA/MALAYSIA/2026

Islamabad, the 18th May , 2026

OFFICE MEMORANDUM

SUBJECT: TRAINING COURSE ON OCCUPATIONAL SAFETY AND HEALTH MANAGEMENT FOR ASIAN COUNTRIES FROM AUGUST 03 2026 TO AUGUST 14 2026 IN KUALA LUMPUR MALAYSIA

The undersigned is directed to inform that the Government of Malaysia in collaboration with Japan International Cooperation Agency (JICA) has invited nominations for the above **Fully funded** training course. The [detail](#) is available at EAD's web site: www.ead.gov.pk.

2 The eligibility criteria and objectives of the subject course are as under:

Eligibility Criteria

- Government officers (BS-17 and above), nominated by their respective Governments.
- This course will be relevant to junior to medium level of government officials from government ministries or other public agencies responsible with occupational safety and health or labour issues.
- Female applicants are encouraged to apply.

Objective

- Sharing Malaysia's and Japan's experience in managing OSH; and
- Raising awareness among participants in implementing OSH improvement programs.

3. Nomination of suitable candidates duly approved by the competent authority along with the following documents may kindly be forwarded to this Ministry latest by **20th May, 2026 before closing hours** positively. Interested officers are requested to apply online at <https://mtcp.kln.gov.my/courses2/list2> as required by sponsoring agency (Mandatory). **Nomination without online application will not be considered by the host.**

4. Required Documents

1.	Nomination letter in original	01 copy
2.	Filled in Proforma for FTC	01 copy
3.	Application form	02 copies

4.	CNIC	02 copies
5.	Medical Report	02 copies
6.	Passport sized photo (3.5cmX5cm) (White background)	02 copies
7.	Copy of passport	02 copies
8.	Undertaking and Surety bound	01 original each

5. In case of incomplete/late submission of documents, nomination will not be entertained. Moreover, any deliberate provision of wrong information on the part of the candidate shall liable to be rejected.



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SO (SEA)

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Addl Secretary (Incharge)
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Copy for information to:-

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- 2- Omer Manzoor Sheikh, DS (Admin-II), MOIP, Islamabad
- 3- Muhammad Zahid Mustafa, Joint Secretary (Admin), MOPHRD, Islamabad
- 4- Muhammad Abrar Azam, SO (FTC), EAD, Islamabad
- 5- Syed Naseer Ali, Director (Computer Center), EAD, Islamabad
- 6- Sajid Manzoor Asadi, JS (EC), EAD, Islamabad
- 7- Akhtar Saeed, Joint Secretary Training, ESTAB, Islamabad
- 8- Syed Salahuddin Ahmed, Joint Secretary (Admin), MONHS, Islamabad



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18 May , 2026 , 04:25:38 PM