

[2026 Invitational Training Program]

2026 KOICA Course Information

Capacity Building for Women's Empowerment Policy Makers (2026)



KOICA

CIAT
KOICA Fellowship Program

**INTERNATIONAL
WOMEN & FAMILY
FOUNDATION**

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People/ Peace/ Prosperity/ Planet/ Partnership/

KOICA Korea International
Cooperation Agency



Korea International Cooperation Agency

Korea International Cooperation Agency (KOICA) was established as a government agency dedicated to grant aid programs in April 1991. To achieve the 2030 Agenda for Sustainable Development Goals (SDGs), KOICA has set 5Ps - People, Prosperity, Peace, Partnership and Planet - as its core values, promoting mutual development cooperation for peace and prosperity centered on people ensuring no one behind.



CIAT

Capacity Improvement and
Advancement for Tomorrow



KOICA Fellowship Program, CIAT

CIAT is pronounced [síat], which means seed in Korean. It aims to plant seeds of hope across partner countries. CIAT is a cooperation program where policymakers, public servants and experts from developing countries are invited for technical course and knowledge sharing.



CIAT has established partnerships with numerous public organizations, research institutes, universities, and others in Korea to offer quality course programs. These efforts have resulted in high levels of satisfaction among participants. After completing the program, CIAT participants play a significant role in spreading Korea's commitment and goodwill towards their societies.



FOR APPLICANTS

PROGRAM OVERVIEW

TITLE: Capacity Building for Women’s Empowerment Policy Makers

DURATION: 2026

GOAL: To enhance the participants’ understanding of women’s empowerment policies and practices, promote the development of integrated and context-responsive policy models, and foster sustainable partnerships and networks for advancing women’s empowerment in participating countries

2026 TRAINING PROGRAM

TARGET GROUP

Officials and practitioners from the government ministries and related organizations responsible for women’s empowerment in the following 12 partner countries: Rwanda, Vietnam, Bolivia, Uganda, Uzbekistan, Ukraine, Colombia, Kyrgyzstan, Pakistan, Peru, the Philippines, and Cameroon. Participants will consist of mid-level managers and working-level officials who are involved in the formulation, implementation, coordination, or monitoring of policies and programs related to women’s empowerment, gender equality, women’s economic participation, employment, entrepreneurship, and leadership development.

OBJECTIVES

- 1) To enhance the participants’ understanding of Korea’s women’s empowerment policies, policy evolution, and representative practices
- 2) To promote the development of integrated and context-responsive policy models for women’s empowerment based on the needs and characteristics of participating countries
- 3) To foster sustainable partnerships and cooperation networks through the sharing of women’s empowerment ODA experiences and practices

ACTIVITIES

- Invitational Course
- Action Plan Development Workshop
- Follow-up Survey and Monitoring

OUTPUT

Action Plan
Foundation for Sustainable Cooperation and Networking

(Selecting a good Action Plan/PCP and implementing on-site program)

Accomplishing the program’s goals through capacity building and contributing to the sustainable socio-economic development of partner countries

COURSE OVERVIEW

1. OBJECTIVES

- 1) To enhance the participants' understanding of Korea's women's empowerment policies, policy evolution, and representative practices
- 2) To promote the development of integrated and context-responsive policy models for women's empowerment based on the needs and characteristics of participating countries
- 3) To foster sustainable partnerships and cooperation networks through the sharing of women's empowerment ODA experiences and practices

2. COURSE DURATION

- Invitational Course (based on the date of entry to/departure from Korea) :
October 11 (Sun) - October 24 (Sat), 2026
- * Course duration(Work Days) : October 12 (Mon) - October 23 (Fri), 2026
- ** All of the above-mentioned times are based on KST(Korea Standard Time)

3. COURSE TYPE

- Invitational Course(course in Korea)

4. LANGUAGE: *English

- * Unless otherwise requested by the recipient country's government or recipient organization officially, all courses should be conducted in English. The official request from the recipient country's government or recipient organization must be evidenced by (an) official document(s). Conducting a course in a foreign language other than English, without both prior consultation and approval from KOICA is prohibited.

5. LOCATION

- 1) Course: KOICA International Cooperation Center(ICC) [or other designated training facilities](#)
- 2) Accommodation: KOICA International Cooperation Center(ICC) [and/or other designated accommodation facilities](#)

6. PARTICIPANTS: 28 people from 12 countries

- * Bolivia (2), Cameroon (3), Colombia (2), Kyrgyzstan (2), Pakistan (3), Peru (2), Philippines (2), Rwanda (3), Uganda (3), Ukraine (2), Uzbekistan (2), Vietnam (2)

7. ELIGIBILITY REQUIREMENTS

MANDATORY	<ol style="list-style-type: none"> 1. Government officials, experts in the private sector, and activists from non-governmental organizations, etc. in the field of women’s empowerment policy; 2. Be in good health, both physically and mentally, enough to take the course; 3. Have a willingness to show a high level of participation and commitment throughout the course and contribute to the capacity building of their organization after the completion of the program; 4. Have not participated in the same KOICA Fellowship Program or Ministry of Gender Equality and Family (MOGEF) Program for the past three years, unless otherwise specified; (Key individuals may participate in the same programs again if there is an official request from the recipient country’s government or recipient organization and the request is approved by KOICA. The process of request and consultation with KOICA must be evidenced by (an) official document(s)) 5. (Original place of employment) Government ministries and related organizations responsible for women's empowerment, gender equality, family policy, employment, entrepreneurship, and social development in the 12 partner countries 6. (Position) Be a government employee at the mid-level and working-level who are involved in the formulation, implementation, coordination, or monitoring of policies and programs related to women’s empowerment, gender equality, women’s economic participation, employment, entrepreneurship, and leadership development; 7. (Relevant work experience) Be required to have a minimum of five years of work experience in a relevant field; 8. (Language capability) Sufficient proficiency in written and spoken English to actively participate in seminars and write and Action Plan 9. (Full-time participation) Be able to attend the KOICA Fellowship Program full-time 10. (IT literacy) Have working knowledge of computers and related digital technology to perform basic tasks such as operating software systems, platforms and other communication programs (Windows, MS Office, email, etc.);
RECOMMENDED	<ol style="list-style-type: none"> 1. Be expected to continue working in the relevant field for at least three (3) years after completion of the program to ensure its effectiveness and sustainability

※ This course is designed for participants meeting the above qualifications. Ineligible participants may have difficulty understanding the course.

8. CURRICULUM

MAIN LECTURES & DISCUSSIONS	FIELD VISIT
Module 1. Gender Equality and Women's Empowerment	
<ul style="list-style-type: none"> · International Perspectives on Gender Mainstreaming and Women's Empowerment · Major Policies and Achievements of the Korean Ministry of Gender Equality and Family · Development and Current Status of Gender Mainstreaming Policies in Korea: Focusing on Women's Empowerment Policies · Integrated Governance for Women's Economic Empowerment (Field Lecture) · Case Study of the Women-Friendly City Policy: Cheongju City (Field Visit) 	<ul style="list-style-type: none"> · Cheongju City Hall
Module 2. Policies and Practices for Women's Economic Empowerment	
<ul style="list-style-type: none"> · Business Environment and Policies for Supporting Women Entrepreneurs · Case Studies of Women Entrepreneurship Support Policies and Dialogue with Women Entrepreneurs (Field Visit) · Practices of Women's Vocational Training and Employment Linkage Programs (Field Visit) · Case Study of IT-Focused Vocational Training Programs for Women (Field Visit) · Case Study of Women's Entrepreneurship in the Agricultural Sector (Field Visit) · Case Study of Women's Entrepreneurship in the Handicraft Sector (Field Visit) 	<ul style="list-style-type: none"> · Korea Women's Enterprise Support Center · Seoul Northern Women's Development Center · Gyeonggido Job Foundation · Hansalim Federation · ToBe Cooperative
Module 3. Cross-Sectoral Policies and Practices for Women's Empowerment	
<ul style="list-style-type: none"> · Family-Friendly Policies and Women's Social Participation · Digital Inclusion and Women's Empowerment · Gender Mainstreaming Strategies and Project Development · Korea's Policies and Key Practices for Addressing Gender-Based Violence (Field Visit) 	<ul style="list-style-type: none"> · Women's Human Rights Institute of Korea
Module 4. Country Report and Action Plan	
<ul style="list-style-type: none"> · Sharing the Meaning and Scope of Women's Empowerment · Presentation of A Country Report · Action Plan Workshop <ul style="list-style-type: none"> - Action Plan Methodology - Action Plan Building Workshop - Presentation and Evaluation of the Action Plan 	
EXTRACURRICULAR ACTIVITIES	
<ul style="list-style-type: none"> · Seoul City Tour (www.visitseoul.net) · Traditional Market Experience · Korean Cultural experience 	

9. Implementing Organization: : International Women and Family Foundation
(<http://www.iwff.or.kr>)

Founded in 2010, IWFF is an international NGO dedicated to supporting socio-culturally and economically neglected people in partner countries, ensuring they enjoy their due rights for healthy lives. IWFF specializes in women's empowerment and family welfare. The organization organizes a wide range of projects in the sector of international development cooperation and plays a major role in spreading its knowledge. In July 2015, IWFF was internationally recognized for its expertise in international development cooperation and bestowed the 'Special Consultative Status' by the United Nations Economic and Social Council (UN ECOSOC).

IWFF has major strategic tasks as follows. ♦

- 1) Raising gender awareness in the field of international development cooperation, and playing a pivotal role as an institution specializing in gender-related projects at a global level
- 2) Improving the quality of life for women and their families by strengthening the socioeconomic capacity of women in partner countries
- 3) Expanding social opportunities by providing various programs for the improvement of welfare for women and families in multicultural settings



10. DETAILED PROGRAM SCHEDULE

Date/Time	Program Description	Remarks
(Invitation) October 11 (Sun)	Arrival	
	Arrival Depart for hotel and check-in	
October 12 (Mon)	KOICA Orientation & Welcome Event	
10:00 – 12:00 12:30 – 14:00 14:30 – 15:30 16:00 – 17:00	KOICA Orientation Welcome Lunch IWFF Opening Ceremony & Program Orientation (Seminar 1) Sharing the Meaning and Scope of Women’s Empowerment	TBD
October 13 (Tue)	Seminar/Lecture	
10:00 – 15:00 15:30 – 17:30	(Seminar 2) Country Report Presentations (Lecture 1) Action Plan Methodology	TBD
October 14 (Wed)	Lecture	
10:00 – 12:00 13:00 – 15:00 15:30 – 17:30	(Lecture 2) International Perspectives on Gender Mainstreaming and Women’s Empowerment (Lecture 3) Major Policies and Achievements of the Korean Ministry of Gender Equality and Family (Lecture 4) Development and Current Status of Gender Mainstreaming Policies in Korea: Focusing on Women’s Empowerment Policies	TBD
October 15 (Thu)	Lecture/Field Trip	
10:00 – 12:00 14:00 – 17:00	(Lecture 5) Women-Friendly City Cheongju: Integrated Governance for Women’s Economic Empowerment (Field Trip 1) Women-Friendly City Policy in Practice : Cheongju City	Cheongju City
October 16 (Fri)	Lecture	
10:00 – 12:00 13:00 – 15:00 15:30 – 17:30	(Lecture 6) Digital Inclusion and Women’s Empowerment (Lecture 7) Family-Friendly Policies and Women’s Social Participation (Lecture 8) Gender Mainstreaming Strategies and Project Development	TBD
October 17 (Sat)	Cultural Experience	
10:00 – 16:00	City tour: Seoul City Tour & Traditional Market Experience	Seoul
October 18 (Sun)	No Official Schedule	

October 19 (Mon)	Seminar / Field Trip	
09:00 – 12:00	(Seminar 3) Action Plan Building Workshop	Gyeonggido
14:00 – 16:00	(Field Trip 2) Case Study of IT-Focused Vocational Training Programs for Women (Gyeonggido Job Foundation)	
October 20 (Tue)	Lecture / Field Trip	
10:00 – 12:00	(Lecture 9) Business Environment and Policies for Supporting Women Entrepreneurs	Seoul
14:00 – 16:00	(Field Trip 3) Case Studies of Women Entrepreneurship Support Policies and Dialogue with Women Entrepreneurs	
October 21 (Wed)	Field Trip	
10:00 – 12:00	(Field Trip 4) Korea’s Policies and Key Practices for Addressing Gender-Based Violence(Women's Human Rights Institute of Korea)	Seoul
14:00 – 16:00	(Field Trip 5) Women’s Vocational Training and Employment Linkage Programs in Practice (Seoul Northern Women’s Development Center)	
October 22 (Thu)	Field Trip	
10:00 – 12:00	(Field Trip 6) Women’s Entrepreneurship Model in the Agricultural Sector (Hansalim Federation)	Gyeonggido
14:00 – 16:00	(Field Trip 7) Women’s Entrepreneurship Model in the Handicraft Sector (ToBe Cooperative)	
October 23 (Fri)	Presentation / Closing ceremony	
09:00 – 15:00	(Seminar 4) Presentation and Evaluation of the Action Plan	TBD
15:00 – 16:00	Closing ceremony	
16:00 – 16:30	KOICA Departure OT	
17:00 – 18:00	Farewell Dinner	
October 24(Sat)	Departure	
-	Return to home country (Incheon international airport)	

※The above schedule is subject to change.

HOW TO APPLY

APPLICATION DEADLINE: August, 31st, 2026

Step 1. CHECK COURSE INFORMATION CAREFULLY.

- Applicants must review Program Overview and Course Overview details to ensure the course is relevant to their work and that they meet the qualifications for application.

Step 2. FILL OUT AND SUBMIT AN APPLICATION.

- Applicants must submit it no later than the deadline.

※ Instructions for filling out an application ※

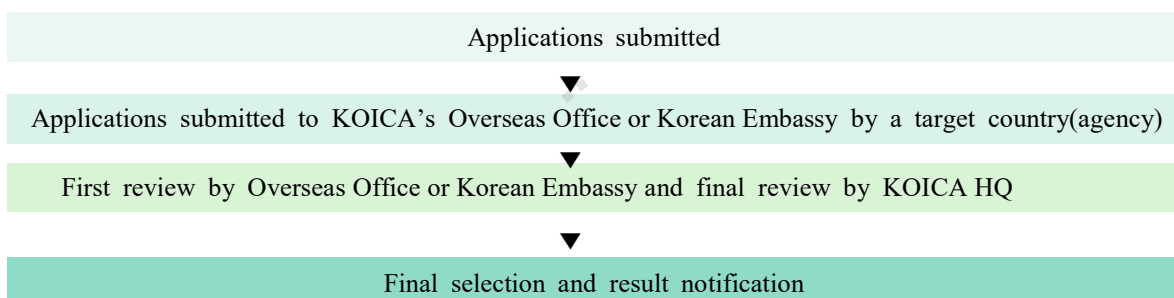
- 1) Fill in all entries of the application form, including email address **accurately and without omission** (The selection process of qualified applicants will start based on the information provided).
- 2) Applicants are required to fill out an application clearly and legibly. (The course application result or follow-up activities after completion of the course will be notified through the email address of an applicant written in the application.)
- 3) Make sure to submit all the documents required for application.
※ Passport, Medical Reports are required for Invitational Course.

- ▶ For inquiries regarding application submission, please contact KOICA's Overseas Office or the Korean Embassy (if KOICA Office is unavailable).

Step 3. RECEIVE NOTIFICATION OF SELECTION RESULTS.

- KOICA (or the Course Institute) will notify successful candidates of their selection via email.

※ Overview of the Selection Process ※



< Information for Successful Candidates >

- Successful candidates are required to submit a Country Report by the deadline (For details, see Country Report section).;



FOR PARTICIPANTS

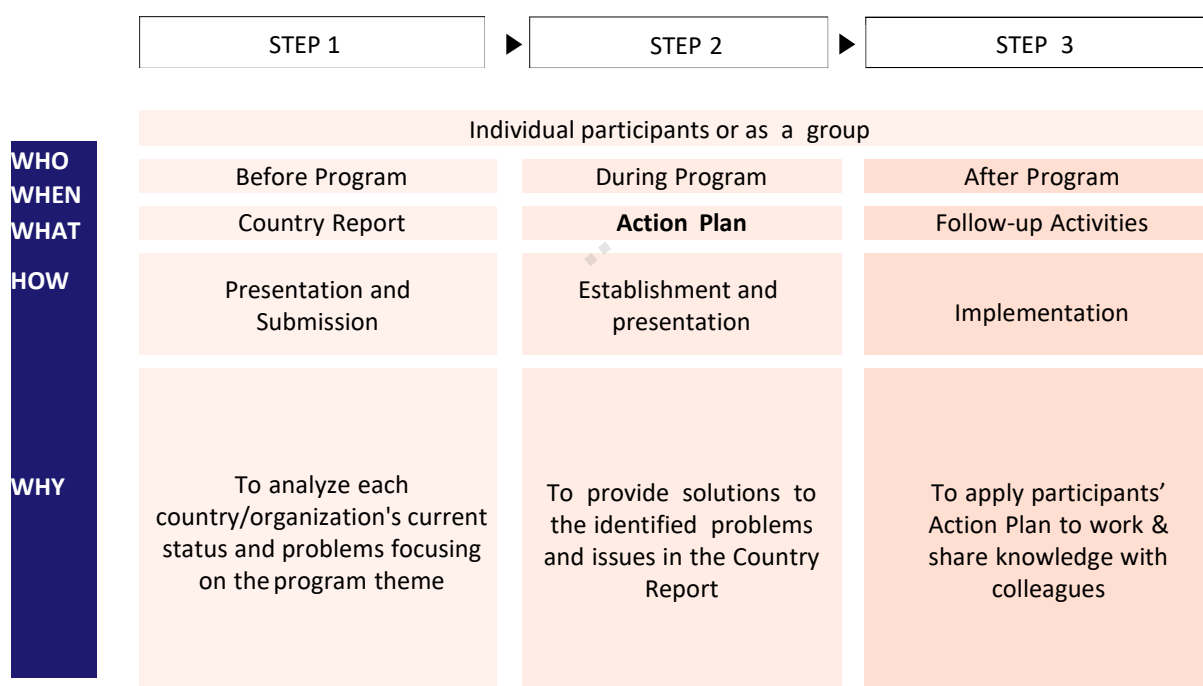
PARTICIPANT'S MAJOR ACTIVITIES

All participants are requested to establish and present an Action Plan towards the end of the program. The Action Plan is a crucial program activity to which KOICA gives top priority. It is intended, firstly, to help program participants to come up with alternatives and solutions to the current issues and major challenges which participants' country/government/organizations are facing and, secondly, to plan what action the participants should take in order to solve those challenges.

For a successful Action Plan, **the first step is to prepare a Country Report.** In preparing a Country Report before joining the KOICA course, participants will have an opportunity to analyze their own countries' current issues, challenges as well as circumstances surrounding them. Preparation and presentation of a Country Report is part of the Action Plan building process in which participants will be involved throughout the program.

The second step is to build an Action Plan. With the Country Report in mind, participants are encouraged to develop an Action Plan by incorporating the observations, experiences, and findings from the program, specifically from lectures and discussions. During the Program Orientation Session, the Action Plan guidelines, including a PPT template for presentation, will be provided to participants with instructions on how to formulate concepts and ideas for composing a practical and feasible Action Plan.

The third step is to implement the Action Plan. After the completion of the course, participants should implement the Action Plan according to its specifics and timeline. Participants are advised to do follow-up activities such as knowledge-sharing workshops or presentations with colleagues.



[STEP 1] COUNTRY REPORT

1. WHAT IS A COUNTRY REPORT?

A Country Report is a pre-assignment prepared and submitted by participants before the course starts. Participants analyze their own countries' current issues, challenges as well as circumstances surrounding them, and share the findings with other participants and Korean experts in an effort to provide solutions to the identified problems and issues for their own countries.

2. HOW AND WHAT TO PREPARE

Participants are requested to prepare the Country Report individually or as a group and must submit it by the deadline specified below, so that it can be shared with lecturers before the program starts and also with fellow participants, moderators, discussants and Korean experts during the program in an effort to provide solutions to the identified problems and issues.

By when	<u><i>September 25, 2026</i></u>
In what format	<i>Microsoft PowerPoint</i>
To whom	<i>Program Manager Miyoung Kim / rdkmy@iwff.or.kr</i>
Which contents? (Sample)	<p><i>Chapter 1 Status of Women's Empowerment</i></p> <p><i>Chapter 2. Policies and Programs for Women's Empowerment</i></p> <p><i>Chapter 3. Challenges and Gaps in Promoting Women's Empowerment</i></p> <p><i>(1) Challenges in women's economic participation</i></p> <p><i>(2) Institutional, social, or cultural barriers affecting women's empowerment</i></p> <p><i>(3) Difficulties faced by government agencies and practitioners in implementing relevant policies and programs</i></p> <p><i>Chapter 4. Priority Actions and Future Directions</i></p> <p><i>(1) Priority issues that should be addressed to strengthen women's empowerment</i></p> <p><i>(2) Areas requiring policy improvement, capacity building, or inter-agency cooperation</i></p> <p><i>* The topics of Chapters 3 and 4 will be covered in the Action Plan.</i></p>

3. COUNTRY REPORT PRESENTATION

Each presentation should take no longer than 15 minutes or so. Use an adequate number of slides, or maximum 20 pages, with consideration of time constraints. Each Country Report presentation will be followed by a question and answer session which includes feedback from Korean experts.

[STEP 2] ACTION PLAN

1. WHAT IS AN ACTION PLAN?

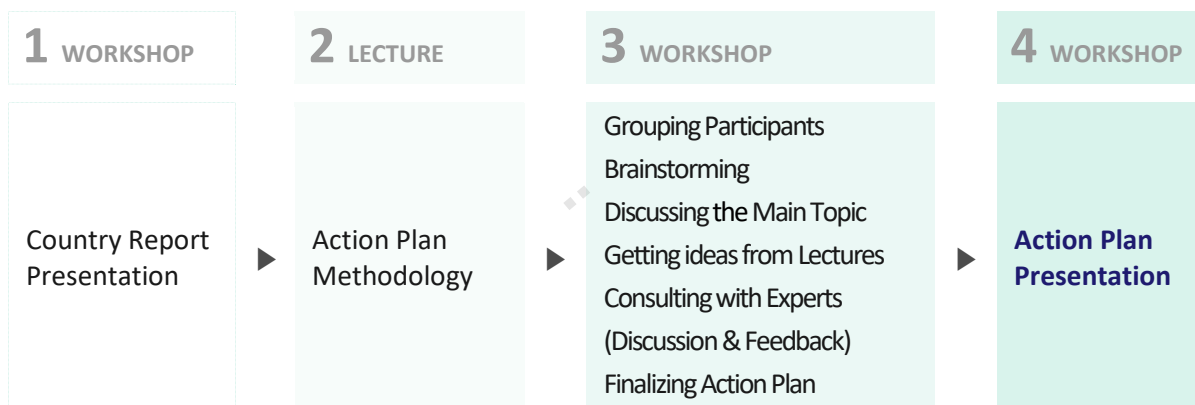
An Action Plan is intended to help program participants provide alternatives and solutions to the issues and problems that are identified in the Country Report. A good Action Plan entails who will do what, when, and how in detail. Since the Action Plan's feasibility is crucial, participants should thoroughly discuss with their supervisor(s) in advance whether the main topic and direction are viable.

Based on the observations and findings from the lectures and discussions, participants will be asked to create an Action Plan in accordance with the Action Plan Guidelines to be provided. A session for developing and building the Action Plan will be held and the Action Plan guidelines will be provided to participants with instructions on how to formulate concepts and ideas for composing a practical and feasible Action Plan.

※ Note ※

- 1) Participants joining a second or third year course without attending the previous course(s) are required to review and understand the Action Plans by other participants in such course(s) in advance.
- 2) Participants may improve or develop the previous year's Action Plan, or build another Action Plan with a new topic.

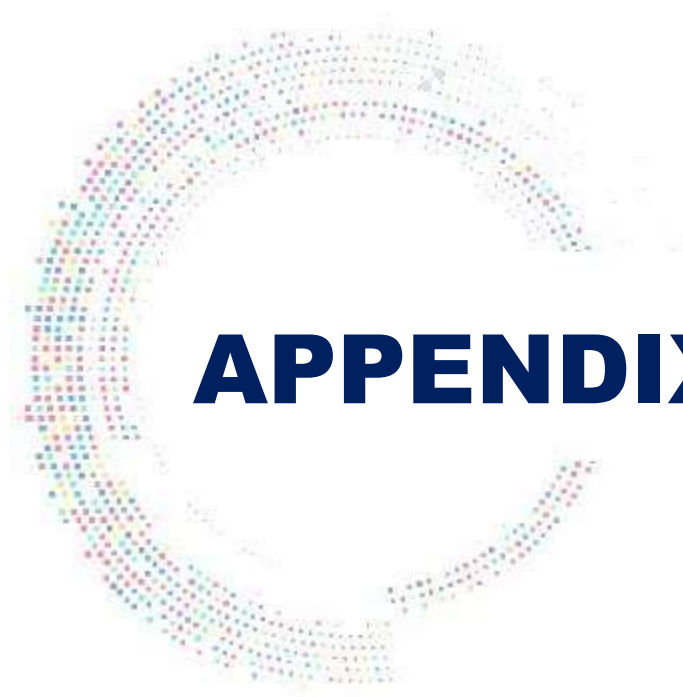
2. ACTION PLAN BUILDING PROCESS



- Applying knowledge acquired through lectures and discussions and working on measures to solve the issues or problems identified in the Country Report from various angles
- Building specific solutions as well as an implementation plan together with a moderator during the Action Plan workshop

[STEP 3] FOLLOW-UP ACTIVITIES

ACTION PLAN & PILOT PROJECT	Sharing the implementation status of the Action Plan with the Course Institute and KOICA (See Appendix: Contacts) (An exemplary Action Plan will be selected and financed by the Course Institute as a pilot project for implementation of the Action Plan)
KNOWLEDGE SHARING ACTIVITIES	Promoting knowledge spreading activities such as workshops and presentations to share knowledge acquired during the program and the Action Plan
KOICA CLUB ACTIVITIES	Taking part in an array of activities including joining KOICA Clubs in each country and community service after the completion of the program
ONLINE NETWORKING	https://www.facebook.com/koica.icc Having an opportunity to participate in the KOICA Fellowship Community and to continue networking



APPENDIX



FROM DEPARTURE TO ARRIVAL

BEFORE DEPARTURE

1 Apply VISA or K-ETA

Apply for VISA (C-3) or K-ETA*

2 Access Q-CODE **recommend*

▶ Advance input system (**Q-CODE**) of Quarantine Information

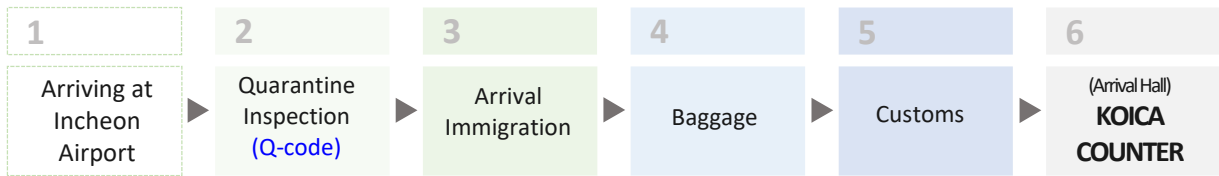
K-ETA **(Korea Electronic** **Travel Authorization)**

- Nationals of countries/regions eligible for visa-free entry are required to get K-ETA approval to board the flight or ship bound for the Republic of Korea.
- Apply via the official K-ETA website(<https://www.k-eta.go.kr>) or mobile Application(K-ETA), at least **72-hour** prior to board the flight
- ※ (COST) 10,000KRW (appx. 10USD) and 3% of card transaction fee
- ※ If you apply through a service website that is NOT the official K-eta website, you may be charged excessive fees.

Q-CODE **(Quarantine** **Information Advance** **Input System)**

- **Access:**<https://cov19ent.kdca.go.kr/cpassport/biz/beffatstmnt/main.do?lang=en>
- All participants are recommended to register a Q-code prior to entering Korea.
- Passengers who have completed entering quarantine information through the Q-code system and issued a QR-code may take a short time for quarantine inspection after arriving in Korea.
- Otherwise, you may get '**Health Condition Questionnaire**' on board and fill out and submit it during the quarantine inspection.

✈ AT AIRPORT [Arrival Procedures]



※ KOICA will provide the Immigration Office at the Incheon International Airport with a list of participants' names, nationality, flight schedules, and other information regarding the Fellowship Program before arrival. Participants are advised to carry the invitation letter in which their status is written, and show the letter to the Immigration Officer in case the Officer asks for further identification.

To ensure that you receive appropriate help to safely get to the Course Institute, two KOICA Counters are in service at each Terminal. At the KOICA Counter, KOICA staff will arrange your ride to the Course Institute.

AT INCHEON INTERNATIONAL AIRPORT **TERMINAL 1** (IIAT 1)



Location
In front of Exit between 1 & 2
(near **A** gate)

Contact Info
Ms. Jin-Young YOON
Tel.: 82-32-743-5904

AT INCHEON INTERNATIONAL AIRPORT **TERMINAL 2** (IIAT 2)



Location
In front of Exit 7
(near **B** gate)

Contact Info
Ms. Geun-Young KIM
Tel.: 82-32-743-5905

KOICA COUNTER



Capacity Enhancement Program Department

KOICA International Cooperation Center(ICC)

KOICA International Cooperation Center, 825 Daewangpangyo-ro,
Sujeong-gu, Seongnam-si, Gyeonggi-do, Republic of Korea (13449)

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<http://koica.go.kr>

