



Online and Face-to-Face (in Japan)

Knowledge Co-Creation Program (Group and Region Focus)

Adaptation to Climate Change



Course Number: 202515125J001

Course Period: Sep 17, 2026 - Oct 31, 2026



NOTE: Adobe Acrobat Reader DC and Google Chrome are recommended as PDF viewer. JAWS and NVDA are recommended as screen reader.

NOTE: If there are any difficulties in reading this document, please contact JICA Office in your country or JICA Center in Japan.

NOTE: Depending on the circumstances, some or all of the program periods may be changed or cancelled after the application has been accepted.

気候変動への適応



How do we accelerate adaptation measures?

Strengthen policy-making/implementation
system of adaptation to Climate Change
based on impact assessments
and vulnerability assessments
with considering and elaborating
your Action Plan.



Outline

This program designed with the aim to strengthen participant's own capabilities to make draft plans to formulate or improve policies/measures on adaptation to climate change in participants' organizations.

It focuses on policy making and elaboration of an Action Plan based on lectures about international framework and Japan's policy on adaptation to Climate Change (CC) in the 1st half of the program; and sectoral adaptation approaches such as forecast of CC, impact assessment on CC, and sectoral vulnerability assessment (ex. agriculture, disaster prevention) in the latter half.



JICA Knowledge Co-Creation Program (KCCP)

The Japanese Cabinet released the **Development Cooperation Charter** in June 2023, which stated, *"In its development cooperation, Japan has maintained the spirit of jointly creating things that suit partner countries while respecting ownership, intentions and intrinsic characteristics of the country concerned based on a field-oriented approach through dialogue and collaboration. It has also maintained the approach of building reciprocal relationships with developing countries in which both sides learn from each other and grow and develop together."* JICA believes that this '**Knowledge Co-Creation Program**' will serve as a foundation of mutual learning process.

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For What?

Background

Climate Change and its effects have already become visible all over the world and the importance of measures on adaptation to Climate Change is mentioned at the United Nations Framework Convention on Climate Change. Especially in developing countries, it is urgent and vital task to consider adaptation measures based on regional and sectoral impact assessments and vulnerability assessments of respective countries. The Paris Agreement, which entered into force on November 2016, established Global Goal on Adaptation to enhance adaptive capacity, strengthen resilience, and reduce vulnerability to climate change.

Objectives

The course aims at strengthening participants' own capabilities to make draft plans to formulate or improve policies/measures on adaptation to climate change in participants' organizations.

To Whom?

Job Areas and Organizations

This program is offered to an officer in charge of planning and/or implementation of adaptation to Climate Change in a national or local governmental office. (Preferably an officer in national focal point to the UNFCCC, who is in charge of coordination of adaptation issues in respective countries, or an officer in charge of policy making on adaptation to Climate Change).

The applying organization with the best intention to utilize the opportunity of this program will be highly valued in the selection.

Targeted Countries

◆ Bangladesh, Brasil, Ethiopia, Fiji, Indonesia, Pakistan, Philippines, Sierra Leone, Somalia, Sri Lanka, Thailand, Tunisia, Zambia

Participants who have successfully completed the program will be awarded a certificate by JICA.



When?

Total Course Period



From September 17, 2026
to October 31, 2026

Where?

Place Where the Program Take Place

This course is carried out online and Face to Face, organized by JICA Tsukuba Center. You will receive essential reading materials for your self-study at your office or home. As the online homeroom and Q&A sessions are held to assist your learning process, you are required to have a certain IT environment.

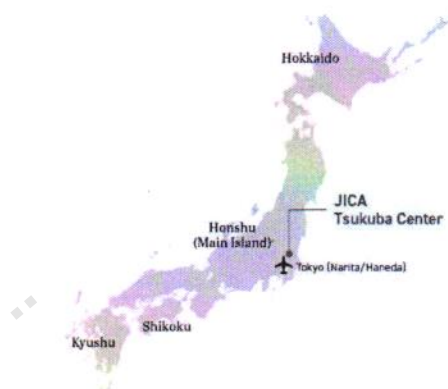
Online Q&A Session

Online Program:

From September 17, 2026 to
September 28, 2026 (in each
participant's home country)

Program in Japan (including arrival/
departure date):

From September 29, 2026 (arrival
in Japan) to October 31, 2026 (dep.
from Japan)



Video: Welcome to JICA Tsukuba

Introduction of JICA Tsukuba

[Introduction of JICA Tsukuba](#)

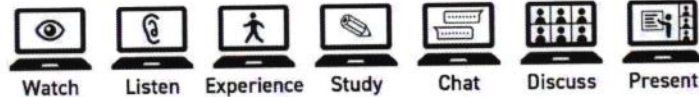


JICA Knowledge Co-Creation Program (Group and Region Focus)
Adaptation to Climate Change
Course No. 202515125J001

How?

How to Learn

- Online Self-Study
- Online Interactive Q&A Session
- Lectures
- Site Visits
- Workshops
- Discussions
- Presentations



Language

English

Commitment to the SDGs



Program Structure

Sep. 17 - 28 (Online)

- Course orientation
- Online lectures

Sep. 30 - Oct. 30 (Face-to-face In Japan)

- Briefing at JICA Tsukuba
- Inception report presentation
- Lectures and site visits
- Action plan presentation
- Evaluation meeting & Closing ceremony

Management Members

Mr. UENISHI Yoshiki

Environmental Management and Climate Change Group, Global Environment Department Japan International Cooperation Agency (JICA)

He has been working for JICA for many years, especially in environment sectors including climate change.



Ms. AKIMOTO Nami

Tsukuba Center, Japan International Cooperation Agency (JICA)

Nami Akimoto worked at the United Nations University Institute of Advanced Studies on the Education for Sustainable Development (ESD) Program. Later, joined in an NGO focusing on improvement of quality of primary education and publishing children's books in the Lao P.D.R. Worked at the University of Tsukuba before assuming her current position.



Implementing Partner

TBD



Voice


Past Program Alumni Comments

 Mr.DABOYAN Larsen
PAPUA NEW GUINEA

The development of the Action-Plan and the components of the Action Plan trainings were very crucial and it will be a useful tool to my country and also other countries.

The Action Plan- can be a useful tool not only for adaptation to climate change but we can also use the concepts in developing an Action Plan for other issues and Projects concerning our development priorities.



 Ms.LAMEKO Vaiaoga Vaisameni
TUVALU

The ability to develop and make an action plan, the steps carried out, the service and the help offered were very good for me. These concepts will enable myself to to carry out the methods learned from JICA program and apply them to my developing country on the long run.

My action plan can be merged with the activities that will be carried out and presented for our NAP proposal that were implementing.



Eligibility and Procedures

1. Expectations to the Applying Organizations

- (1) This course is designed primarily for organizations that intend to address specific issues or problems identified in their operation. Applying organizations are expected to use the program for those specific purposes.
- (2) This course is enriched with contents and facilitation schemes specially developed in collaboration with relevant prominent organizations in Japan. These special features enable the course to meet specific requirements of applying organizations and effectively facilitate them toward solutions for the issues and problems.

2. Nominee Qualifications

Applying organizations are expected to select nominees who meet the following qualifications.

【Remarks】

Gender: Each Organizations is requested to strongly encourage female candidates to apply for the course to accelerate the realization of gender equality and women's empowerment.

Disabilities: Persons with disabilities who meet the required qualifications also have an opportunity to apply. Reasonable accommodations will be considered for participants with disabilities. Some programs of the course might have difficulty for persons with disabilities to participate due to environmental and other conditions. "Reasonable accommodation" means necessary and appropriate modification and adjustments not imposing a disproportionate or undue burden, where needed in a particular case.

(1) Essential Qualifications

- 1) **Current Duties:** be an officer in charge of planning and implementation of adaptation to Climate Change in national or local governmental office.
(Preferably be an officer in national focal point of UNFCCC, who is in charge of



coordination of adaptation issues in respective countries, or an officer in charge of policy making on adaptation to Climate Change.)

- 2) Experience in the relevant field: have more than **3 years' experience**.
- 3) Educational Background: be a graduate of university or have an equivalent academic background.
- 4) Language Proficiency: have a competent command of spoken and written English proficiency equivalent to TOEFL CBT 173 or more (This program includes active participation in discussions and development of Action Plan, thus requires high competence of English ability both in conversation and composition. Please attach an official certificate for English ability such as TOEFL, TOEIC etc., if possible.)
- 5) Technical Requirements:
 - a. Technology Proficiency
 - Basic computer skills such as, sending/receiving email with attachments, and using a web browser.
 - be proficient in MS Word, Excel and Power Point
 - Online course is delivered using the following services, Web Conferences (Zoom), Cloud Storage (GIGAPOD), and YouTube. Online tutorial and support by JICA will be limited. The ability to be self-directed in learning new technology skills are required.
 - b. Internet Connection
 - High Speed Broadband Connection (at least 2Mbps).
 - * Internet access charge incurred for this course shall be borne by your organization.
 - c. Hardware (Minimum Requirement)
 - Regular access to a computer, either from your home or from your office.
 - Operating System: Windows or Mac OS (Updated version is preferred).
 - Processor: Intel Core 2 Duo or higher; 2GHz or higher
 - Memory: 4GB of RAM or higher
 - Hard Drive Space: 5GB free disk space
 - Browser: Google Chrome is preferred browser. (Edge, Firefox, Safari can be used)
 - Others: Webcam Microphone, and Audio output Device (Speaker or Headset)
 - d. Software (which may be required)
 - Zoom Client for Meeting (<https://zoom.us/download>)



* In case you are using your office computer and use of Zoom is not authorized by your IT administrator, please notify JICA at the time of application.

- 6) Health: must be in good health to participate in the Program.
Participant's health and safety should be most respected. Pre-existing conditions¹ and pregnancy may lead to health problems that were not present prior to arriving in Japan due to stress from international travel, changes in climate, and a new living environment. In recent years, regrettable cases have occurred, including the exacerbation of symptoms after arrival and, in the case of pregnancy, stillbirth. Some participants have also incurred substantial out-of-pocket medical costs. If any of the conditions below may apply, please take a moment to consider whether to participate, and continue after confirming your agreement to the points below.

① Questionnaire ("QUESTIONNAIRE ON MEDICAL STATUS AND RESTRICTION")

If any of the following apply, you must state them accurately in the questionnaire, even if they do not affect your current work or daily life.

- a. Chronic diseases (e.g., hypertension, diabetes)
- b. Conditions currently under treatment
- c. Past illnesses that have resolved (including serious conditions affecting the heart, liver, or brain; tuberculosis, etc.)
- d. Pregnancy (for female applicants)

② Medical certificate

Please submit a medical certificate issued by a doctor that your condition is stable and that, from a medical standpoint, there is no problem with your participation in KCCP in Japan.

Applicable cases:

- a. Chronic diseases (e.g., hypertension, diabetes)
- b. Conditions currently under treatment
- c. Past illnesses that have resolved (including serious conditions affecting the heart, liver, or brain; tuberculosis, etc.)

③ Reporting changes

If pregnancy or any health issues are identified after submitting the form, please report them to JICA promptly.

¹ Pre-existing conditions :Chronic diseases, Conditions currently under treatment and Past illnesses that have resolved.



④ Insurance coverage

Medical and additional living expenses related to pregnancy and pre-existing conditions are NOT covered by insurance arranged by JICA. Such costs must be borne entirely by the participant; JICA assumes no liability.

* Please understand that insurance coverage applies only to sudden illness or injury occurring during your stay in Japan.

* Medical expenses in Japan could be a significant financial burden when not covered by insurance.

(2) Recommended Qualifications

1) Expectations for the Participants

2) Age: between the ages of twenty-five (25) and fifty (50) years

3) Gender Equality and Women's Empowerment: JICA seeks more female applicants due to the past records of fewer applications from women. JICA is committed to promoting gender equality and women's empowerment, and provides equal opportunities for all applicants regardless of their sexual orientation or gender identity.

3. Required Documents for Application

(1) **Application Form:** The Application Form is available at the JICA overseas office (or the Embassy of Japan)

* If you have any difficulties/disabilities which require assistance, please specify necessary assistances in the QUESTIONNAIRE ON MEDICAL STATUS RESTRICTION (1-(c)) of the application form. Information will be reviewed and used for reasonable accommodation.

(2) **Photocopy of Passport:** You should submit it with the application form if you possess your passport which you will carry when entering Japan for this program. If not, you are requested to submit its photocopy as soon as you obtain it.

*The following information should be included in the photocopy:

Name, Date of Birth, Nationality, Sex, Passport Number and Expiry Date

(3) **English Score Sheet:** to be submitted with the application form, if the nominees have any official English examination scores. (e.g., TOEFL, TOEIC, IELTS)

(4) **Questionnaire:** to be submitted with the application form. Fill in Annex II of this general Information.

※Both "ANNEX: IR (Word format) " and "ANNEX2: Questionnaire " must be submitted together with the Application Form by the application due date: July 27,



2026.

※Accepted applicants are requested to submit the presentation material for the Inception Report in PPT format, improved version of the one already submitted with the Application Form, by September 3, 2026.

4. Procedures for Application and Selection

(1) Submission of the Application Documents

Closing date for applications: **Please confirm the local deadline with the JICA overseas office (or the Embassy of Japan).**

(All required material must arrive at JICA Center in Japan by July 27, 2026)

(2) Selection

Primary screening is conducted at the JICA overseas office (or the embassy of Japan) after receiving official documents from your government. JICA Center will consult with concerned organizations in Japan in the process of final selection. Applying organizations with the best intentions to utilize the opportunity will be highly valued.

The Government of Japan will examine applicants who belong to the military or other military-related organizations and/or who are enlisted in the military, taking into consideration of their duties, positions in the organization and other relevant information in a comprehensive manner to be consistent with the Development Cooperation Charter of Japan.

(3) Notice of Acceptance

The JICA overseas office (or the Embassy of Japan) will notify the results not later than August 18, 2026.

5. Additional Documents to Be Submitted by Accepted Candidates

Presentation material on Inception Report (using MS PowerPoint):

Participants will be requested to make a presentation (within 20 minutes) and discuss on their Inception Report in a discussion session at the beginning of the program. Only accepted participants are requested to submit the presentation material not later than



September 3, 2026, preferably by e-mail to the respective country's JICA Office and JICA Tsukuba (tbicctp@jica.go.jp).

6. Conditions for Participation

The participants of KCCP are required

- (1) to strictly observe the course schedule,
- (2) not to change the air ticket (and flight class and flight schedule arranged by JICA) and lodging by the participants themselves,
- (3) to understand that leaving Japan during the course period (to return to home country, etc.) is not allowed (except for programs longer than one year),
- (4) not to bring or invite any family members (except for programs longer than one year),
- (5) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of the course,
- (6) to observe the rules and regulations of the program implementing partners to provide the program or establishments,
- (7) not to engage in political activities, or any form of employment for profit,
- (8) to discontinue the program, should the participants violate Japanese laws or JICA's regulations, or the participants commit illegal or any type of immoral conduct including sexual harassment, or get critical illness or serious injury and be considered unable to continue the course. The participants shall be responsible for paying any cost for treatment of the said health conditions except for the medical care stipulated in (3) of "3. Expenses", "Administrative Arrangements",
- (9) to return the total amount or a part of the expenditure for the KCCP depending on the severity of such violation, should the participants violate the laws and ordinances,
- (10) not to drive a car or motorbike, regardless of an international driving license possessed,
- (11) to observe the rules and regulations at the place of the participants' accommodation, and
- (12) to refund allowances or other benefits paid by JICA in the case of a change in schedule.
- (13) to promptly notify JICA in the case that there are any changes in the health status since the time of application (such as changes requiring medical attention due to illness or discovery of pregnancy).



Administrative Arrangements

1. Organizer (JICA Center in Japan)

- (1) Center: JICA Tsukuba Center (JICA TSUKUBA)
 - (2) Program Officer: Ms. AKIMOTO Nami (tbicctp@jica.go.jp)
-

2. Implementing Partner

TBD

3. Travel to Japan

- (1) **Air Ticket:** In principle, JICA will arrange an economy-class round-trip ticket between an international airport designated by JICA and Japan.
 - (2) **Travel Insurance:** Coverage is from time of arrival up to departure in Japan. Thus traveling time outside Japan (include damaged baggage during the arrival flight to Japan) will not be covered.
-

4. Accommodation in Japan

JICA will arrange the following accommodations for the participants in Japan.

JICA Tsukuba Center (JICA Tsukuba)


Address: 3-6, Koyadai, Tsukuba City, Ibaraki Prefecture 305-0074, Japan

TEL: +81-29-838-1744 FAX: +81-29-838-1776

("81" is the country code for Japan, and "29" is the local area code.)



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	PDF: Facility Guide for JICA Tsukuba Center
	English
JICA Tsukuba facilities - JICA	

Note: If there is no vacancy at JICA Tsukuba, JICA will arrange alternative accommodations for the participants.

5. Expenses


The following expenses in Japan will be provided by JICA

- (1) Allowances for meals, living expenses and stopover.
- (2) Expenses for study tours (basically in the form of train tickets).
- (3) Medical care for participants who become ill after arriving in Japan (the costs related to pre-existing illness, pregnancy, or dental treatment are not included).
- (4) Expenses for program implementation, including materials.
- (5) For more details, please see "III. ALLOWANCES" of the brochure for participants titled "KENSHU-IN GUIDE BOOK," which will be given before departure for Japan.

PDF: KENSHU-IN GUIDE BOOK (English)
For more detailed terms and conditions
JICA 手帳 2025_英語 PC 版.pdf

6. Pre-departure Orientation

A pre-departure orientation will be held at respective country's JICA office (or the Japanese Embassy), to provide Participants with details on travel to Japan, conditions of the course, and other matters.

	Video: JICA Predeparture Briefing
	For more information on life in Japan and KCCP
https://www.youtube.com/watch?v=SLurfKugrEw	



Part I: Knowledge Co-Creation Program and Life in Japan

English ver. <https://www.youtube.com/watch?v=SLurfKugrEw>

Part II: Introduction of JICA Centers in Japan

JICA Tsukuba <https://www.jica.go.jp/tsukuba/english/office/index.html>

Note: If the link of these URLs has expired, please access the URL below and search the necessary information from the key word. <https://www.youtube.com/user/JICAChannel02>

7. Other Information

- (1) Participants who have successfully completed the program will be awarded a certificate by JICA.
- (2) Check JICA Tsukuba's Facebook page for information on current courses or activities of the past participants: <https://www.facebook.com/jicatsukuba>

※Information below is for program in Japan

- (3) Computer: During the stay in Japan, personal computer will be necessary for preparing Job Improvement Report, presentation slides and to communicate by e-mail. It is highly recommendable for participants to bring your own private computers and conversion adapters. The electrical current in Japan is 100volts, 50cycles, and the plug shape is A type. Computer rooms in JICA Tsukuba are also available for using internet and making necessary documents. For its OS, Windows is strongly recommended.
- (4) Goods to introduce your country: It is also recommended that participants bring photographs, drawings, traditional goods and others such as clothes, instruments, ornaments to help them introduce their countries.
- (5) Allowance, such as for accommodation, living, clothing, are deposited to participants' temporary bank account in Japan after 2 to 5 days after their arrival in Japan. It is highly advised to bring some cash in order to cover necessary expenses for the first few days.
- (6) Exchange money: It is very important that currency is exchanged to Japanese Yen at any transit airport or International Airport in Japan at the time of participants' arrival. It is quite difficult to exchange money after this, as there is no facility near JICA Tsukuba for exchange and participants are not able to use these services during



regular office hours.

8. JICA Tsukuba Information

JICA Tsukuba website [<https://www.jica.go.jp/tsukuba/english/office/index.html>]

JICA Tsukuba Facebook [<https://www.facebook.com/jicatsukuba>]

You can find posts about on-going KCCPs and stories of ex-participants on our Facebook page.

https://www.jica.go.jp/english/our_work/types_of_assistance/tech/accept



JICA Knowledge Co-Creation Program (Group and Region Focus)

Adaptation to Climate Change

Course No. 202515125J001

For Your Reference

JICA and Capacity Development

Technical cooperation is people-to-people cooperation that supports partner countries in enhancing their comprehensive capacities to address development challenges by their own efforts. Instead of applying Japanese technology per se to partner countries, JICA's technical cooperation provides solutions that best fit their needs by working with people living there. In the process, consideration is given to factors such as their regional characteristics, historical background, and languages. JICA does not limit its technical cooperation to human resources development; it offers multi-tiered assistance that also involves organizational strengthening, policy formulation, and institution building.

Implementation methods of JICA's technical cooperation can be divided into two approaches. One is overseas cooperation by dispatching experts and volunteers in various development sectors to partner countries; the other is domestic cooperation by inviting participants from developing countries to Japan. The latter method is the Knowledge Co-Creation Program, formerly called Training Program, and it is one of the core programs carried out in Japan. By inviting officials from partner countries and with cooperation from domestic partners, the Knowledge Co-Creation Program provides technical knowledge and practical solutions for development issues in participating countries.

The Knowledge Co-Creation Program (Group & Region Focus) has long occupied an important place in JICA operations. About 400 pre-organized courses cover a wide range of professional fields, ranging from education, health, infrastructure, energy, trade and finance, to agriculture, rural development, gender mainstreaming, and environmental protection. A variety of programs is being customized by the different target organizations to address the specific needs, such as policy-making organizations, service provision organizations, as well as research and academic institutions. Some programs are organized to target a certain group of countries with similar developmental challenges.

Japanese Development Experience

Japan, as the first non-Western nation to become a developed country, built itself into a country that is free, peaceful, prosperous and democratic while preserving its tradition. Japan will serve as one of the best examples for our partner countries to follow in their own development.

From engineering technology to production management methods, most of the know-how that has enabled Japan to become what it is today has emanated from a process of adoption and adaptation, of course, has been accompanied by countless failures and errors behind the success stories.

Through Japan's progressive adaptation and application of systems, methods and technologies from the West in a way that is suited to its own circumstances, Japan has developed a storehouse of knowledge not found elsewhere from unique systems of organization, administration and personnel management to such social systems as the livelihood improvement approach and governmental organization. It is not easy to apply such experiences to other countries where the circumstances differ, but the experiences can provide ideas and clues useful when devising measures to solve problems.

JICA, therefore, would like to invite as many leaders of partner countries as possible to come and visit us, to mingle with the Japanese people, and witness the advantages as well as the disadvantages of Japanese systems, so that integration of their findings might help them reach their developmental objectives.



This information pertains to one of the JICA Knowledge Co-Creation Programs (Group & Region Focus) of the Japan International Cooperation Agency (JICA) implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both Governments.



Correspondence

For enquiries and further information, please contact the JICA office or Embassy of Japan.

Further, address correspondence to:

JICA Tsukuba Center (JICA Tsukuba)

Address: 3-6 Koyadai, Tsukuba, Ibaraki 305-0074, Japan

TEL: +81-29-838-1111 FAX: +81-29-838-1790

("81" is the country code for Japan, and "78" is the local area code)