

 Face-to-Face (in Japan)

Knowledge Co-Creation Program (Group and Region Focus)

Gender and Diversity in Disaster Risk Reduction and Climate Change



Course Number: 202514947J001

Course Period: October 13- November 6, 2026



NOTE: Adobe Acrobat Reader DC and Google Chrome are recommended as PDF viewer. JAWS and NVDA are recommended as screen reader.
NOTE: If there are any difficulties in reading this document, please contact JICA Office in your country or JICA Center in Japan.
NOTE: Depending on the circumstances, some or all of the program periods may be changed or cancelled after the application has been accepted.

「ジェンダーと多様性からの災害リスク削減と気候変動」(本邦研修)



Who Faces Higher Disaster Risks?

This training brings together practitioners in
DRR and gender equality
to learn inclusive disaster response through
shared experiences.

Participants will deepen the learning by
exchanging practices with
Japan and partner countries.

Outline



This program is designed for government officials and practitioners working in disaster risk reduction, climate change adaptation, and gender equality, including central government agencies and civil society organizations. It promotes mutual learning through lectures, field visits, and interactive discussions based on Japan's experience, and supports participants in developing practical action plans.



The period of the program is from October 13 to November 6, 2026.



Course Capacity: 14 participants



JICA Knowledge Co-Creation Program (KCCP)

The Japanese Cabinet released the Development Cooperation Charter in June 2023, stated that “In its development cooperation, Japan has maintained the spirit of jointly creating things that suit partner countries while respecting ownership, intentions and intrinsic characteristics of the country concerned based on a field oriented approach through dialogue and collaboration. It has also maintained the approach of building reciprocal relationships with developing countries in which both sides learn from each other and grow and develop together.” We believe that this ‘Knowledge Co-Creation Program’ will serve as a foundation of mutual learning process.

Table of Contents

For What?

(Background, Objectives) 6

To Whom?

(Job Areas and Organizations, Targeted Countries) 7

When?

(Online Program Period, Face-to-Face Program Period) 8

Where?

(Place Where the Program Take Place) 8

How?

(How to Learn, Language, Commitment to the SDGs) 9

(Program Structure) 10

(Program Schedule) 13-17

(Management Members) 18

Voice

(Past Program Alumni Comments) 19

Eligibility and Procedures

(Expectations to the Applying Organizations, Nominee Qualifications) 20-22

(Required Documents for Application) 22-23

(Procedures for Application and Selection) 23-24

(Additional Document(s) to Be Submitted by Accepted Candidates) 24

(Conditions for Participation) 24-25

Administrative Arrangements

(Organizer (JICA Center in Japan), Implementing Partner, Travel to Japan,
Accommodation in Japan, Expenses, Pre-departure Orientation) 26

Annex

(Essay Questions) 29

For Your Reference

(JICA and Capacity Development, Japanese Development Experience) 30

Correspondence

(For Enquiries and Further Information) 32

For What?

Background

The Sendai Framework for Disaster Risk Reduction (2015–2030) emphasizes the importance of addressing diverse needs, particularly those of women, and ensuring their equal participation in DRR policies and practices.

This program provides an opportunity to learn from Japan's experience in disaster management and climate change adaptation, while promoting inclusive approaches that consider vulnerable groups and encourage knowledge sharing among participating countries.

Objectives

The participants will share ideas and approaches to gender and diversity in DRR and climate change. Through collaborative learning processes, the course aims to co-create new, effective and transformative approaches to promote women's leadership, in particular, and to generate effective, equal and meaningful approaches to DRR and climate change with a gender and diversity perspective.

Course Objective

The purpose of the course is to mutually understand and exchange information and good practices on DRR and climate change adaptation from a gender and diversity perspective by participants and relevant organizations in Japan and discuss and co-create effective approaches to promote DRR and climate change adaptation from a gender and diversity perspective and women's leadership in DRR and climate change adaptation.

To Whom?

Job Areas and Organizations

The participants will be tripartite: i) government officers in charge of DRR or climate change adaptation with a gender and diversity perspective, ii) government officers in charge of promoting gender equality and women's empowerment in the context of DRR or climate change adaptation, and iii) representatives of civil society and non-governmental organizations working for gender equality and women's empowerment in DRR or climate change adaptation.

Eligible/ Target Organization

The training course is designed for personnel from:

- a) The central government in charge of DRR with a gender and diversity perspective or climate change adaptation;
- b) The central government in charge of gender equality and women's empowerment or climate change adaptation;

- c) Civil society and non-governmental organizations working for gender equality and women's empowerment in DRR or climate change adaptation

Targeted Countries

Bangladesh, Brazil, Costa Rica, Cuba, Dominica, Guatemala, Indonesia, Marshall Islands, Mexico, Pakistan, Papua New Guinea, Philippines, Sudan, and Zambia.

Participants who have successfully completed the program will be awarded a certificate by JICA.

When?

Core Phase in Japan



From October 13, 2026
to November 6, 2026

Where?

This course is carried out Face-to-Face (in Japan), organized by JICA Tohoku Center.

JICA Tohoku Center (JICA Tohoku) is located in Sendai City, Miyagi Prefecture, in the northeast of Japan.

In the first half of the program, participants will attend lectures and go on field trips in Tokyo, and in the second half, they will visit disaster-affected areas in Miyagi and Iwate to learn about the experiences of the Great East Japan Earthquake and the actual response efforts.



How?

· How to Learn

The program covers the experiences of Tokyo and Tohoku area in Japan. Tohoku area was severely damaged by the earthquake and tsunami in March 2011. The participants will have the opportunities to learn from Japan's experience as well as exchange of ideas with local residents in Japan, both national and international experts and participants from other countries.



Discuss



Experience



Interact



Present



Study



Watch



Listen

· Language

English

Commitment to the SDGs



This training contributes to the achievement of the SDGs by 2030 under the principle of “Leaving no one behind,” particularly supporting Goal 5 on gender equality and the empowerment of women and girls, Goal 13 on climate action through strengthening resilience to climate-related hazards and disasters, and Goal 11 on promoting inclusive, safe, resilient, and sustainable cities in line with the Sendai Framework for Disaster Risk Reduction.

Program Structure

1. Preliminary Phase (In your home country)

| Preliminary Activities | | |
|------------------------|--|------------------|
| Expected Output | Explain DRR and climate challenges, your contributions to addressing them, and examples of women's leadership or community engagement in these efforts. | ✓ Report Writing |
| Contents | Accepted candidates are required to prepare an Inception Report. The format (MS Power Point) will be sent to the participants with Notice of Acceptance. The inception report should be submitted to JICA Tohoku by September 23th, 2026, preferably by e-mail to thictad@jica.go.jp | ✓ Presentation |

2. Core Phase (In Japan)

| Training course in Japan in 2026 (October 13 to November 6, 2026) Participants to be dispatched by the concerned government and organizations will attend the training course implemented in Japan. | | |
|--|---|------------------------------|
| Expected Module Output | Subjects/Agendas | Methodology |
| 1. To understand the role and function of government and local community in DRR and climate change adaptation and significance of gender and diversity perspective in DRR and climate change adoption. | (1) Gender and Diversity in DRR: An Overview | Lecture Discussion |
| | (2) Japanese DRR system | Lecture |
| | (3) Japan's Disaster Prevention System and Gender Equality | Lecture |
| | (4) Disaster Response from a Gender Equality Perspective in Japan | Lecture |
| | (5) JICA's Gender Mainstreaming Efforts | Lecture |
| | (6) JICA's Gender Initiatives in DRR | Lecture |
| | (7) Women, Peace and Security | Lecture |
| | (8) Global Trends: Gender Diversity in DRR | Lecture Discussion |
| | (9) Sendai Framework and gender | Discussion |
| | (10) Violence against Women and Girls and DRR | Lecture Discussion |
| | (11) Climate Change and Gender | Lecture Discussion |
| | (12) JICA's Climate Change and Gender Initiatives | Online Lecture Discussion |
| | (13) Gender, Diversity and DRR: NGO Initiatives | Lecture Discussion |

| | | |
|--|--|------------------------|
| | (14) Challenges and Possibilities of Disaster Traditions from the Perspective of Gender Equality and Diversity | Lecture Discussion |
| | (15) Climate Change Response in Minamisanriku Town | Lecture Discussion |
| | (16) Disaster Case Management | Lecture Discussion |
| | (17) Gender and Diversity Initiatives in Local Disaster Management Plans in Sendai City | Lecture Discussion |
| | (18) Disaster Prevention in Sendai City's Gender Equality Plan | Lecture Discussion |
| | (19) Disaster Risk Reduction Initiatives at Gender Equality Centers | Lectures Field Visit |
| 2. To learn efforts and good practices on DRR and climate change adaptation from gender and diversity perspective through site visits to and discussions with related organizations in the areas of Great East Japan Earthquake. | (1) Disaster prevention hands-on learning (Honjo bosai kan) | Field visit |
| | (2) Community Disaster Prevention Activities by Women Leaders in Hiratsuka | Field Visit Discussion |
| | (3) Free session by participants | Presentation |
| | (4) Inception Report Presentation | Presentation |
| | (5) Women's Economic Independence: Introduction of Entrepreneur's Business | Lecture Discussion |
| | (6) Visit Iwate TSUNAMI Memorial Museum(Great East Japan Earthquake Tsunami Memorial Museum) | Field Visit |
| | (7) Efforts to create a town that does not need the word "Normalization" | Lecture Discussion |
| | (8) Gender and DRR Initiatives of Civil Society Organizations Kirarin kids | Lecture Discussion |
| | (9) Yamamoto Town (storyteller)Earthquake Remains Nakahama Elementary School | Field visit Discussion |
| | (10) Relocation in Yamamoto Town | Field visit Discussion |

| | | |
|---|---|-----------------------|
| 3.To understand how to strengthen DRR and climate change adaptation from a gender and diversity perspective and promote women's leadership in DRR and climate change adaptation and create an action plan for the implementation in respective country. | (1) Inclusive DRR: Beppu model | Lecture Discussion |
| | (2) Exchange of opinions -Involvement of diverse stakeholders and women's leadership (policy advocacy) | Lecture Discussion |
| | (3) DRR activities from gender perspective in Junior high school | Discussion |
| | (4) Support for female personnel involved in disaster response | Discussion |
| | (5) LGBTQIA+ and DRR | Lecture Discussion |
| | (6) Co-creation Event | Discussion |
| | (7) Progress of Action Plan of ex-training participants | Lecture Discussion |
| | (8)Action Plan Presentation (country presentations) | Presentation |

3. Post-Program Phase (In your home country)

| Post-Program Activities | |
|-------------------------|---|
| Expected Output | To review the Action Plans by the organization/ institution they belongs, report the progress in implementation of the Action Plan and obtain technical advices. |
| Contents | Participants will assess the scheme for their Action Plan in their organization/ institution and make it practical. After the training, participants will report the progress in implementation of the finalized Action Plan. |

NOTE: Program contents may be subject to change. ◆

Program Schedule

Tentative Course Schedules and Curriculums of Program in Japan

| Date | Day | Content | Type | Attire | Place | Stay |
|-------------------------|-----|--|-----------------------|-----------------|------------|-------|
| 13 th Oct | Tue | Arrival in Japan | | | JICA Tokyo | Tokyo |
| 14 th Oct | Wed | -Briefing -Program and course orientation -Ice break work -Explanation of Inception report | Lecture Practice | Business casual | JICA Tokyo | Tokyo |
| 15 th Oct | Thu | -Introduction -Gender and Diversity in Disaster Risk Reduction: An Overview and Discussion -Reflection and Questionnaire | Lecture Practice | Business casual | JICA Tokyo | Tokyo |
| 16 th Oct | Fri | -JICA's Gender Mainstreaming Efforts -JICA's gender Initiatives in DRR -Global Trends: Gender Diversity in DRR -Sendai Framework and gender | Lecture | Business casual | JICA Tokyo | Tokyo |
| 17 th Oct | Sat | -Disaster Prevention Learning facility -Site seeing | Observation | Business casual | Sumida | Tokyo |
| 18 th Oct | Sun | Holiday | | | | Tokyo |
| 19 th Oct | Mon | -Japanese DRR System -Disaster Response from a Gender Equality Perspective in Japan | Lecture Discussion | Business casual | JICA Tokyo | Tokyo |

| | | | | | | |
|-------------------------|-----|--|--|--------------------|-------------------------|-------------------|
| | | (Gender Bureau) -Inclusive DRR: Beppu model DRR: Beppu mode | | | | |
| 20 th Oct | Tue | -Climate Change and Gender -JICA's Climate Change and Gender Initiatives -Reflection and Questionnaire | Lecture Discussio n | Business casual | JICA Tokyo | Tokyo |
| 21 st Oct | Wed | - Violence against Women and Girls and DRR Move to Hiratsuka -Examples of Community Disaster Prevention Activities by Women Leaders: Hiratsuka Powers | Observati on Lecture Discussio n | Business casual | JICA Tokyo Hiratsuka | Tokyo |
| 22 nd Oct | Thu | -Introduction -Involvement of diverse stakeholders and women's leadership (policy advocacy) -Gender, Diversity and DRR: NGO Initiatives | Lecture Discussio n | Business casual | JICA Tokyo | Tokyo |
| 23 rd Oct | Fri | -Inception Report Presentation | Presentati on | Business casual | JICA Tokyo | Tokyo |
| 24 th Oct | Sat | Holiday | | | | Tokyo |
| 25 th Oct | Sun | Move to Morioka | | | | Morioka |
| 26 th Oct | Mon | -LGBTQIA+ and DRR -System to support SGBV -Disaster Case Management -Move to Rikuzentakata | Lecture Discussio n | Business casual | Sendai | Rikuzenta kata |
| 27 th | Tue | -Challenges and | Lecture | Business | Rikuzentak | Rikuzenta |

| | | | | | | |
|-------------------------|-----|--|------------------------------------|--------------------|-------------------------|---------------|
| Oct | | <p>Possibilities of Disaster Traditions from the Perspective of Gender Equality and Diversity</p> <p>-Visit Iwate TSUNAMI Memorial Museum (Great East Japan Earthquake Tsunami Memorial Museum)</p> <p>-Efforts to create a town that does not need the word "Normalization"</p> <p>-Gender and DRR Initiatives of Civil Society Organizations</p> | Observation | casual | ata | kata |
| 28 th Oct | Wed | <p>-Climate Change from fisherman's perspective (Cruising at Shizugawa Bay)</p> <p>-Women's Economic Independence: Introduction of Entrepreneur's Business</p> <p>-Climate Change Response in Minamisanriku Town</p> | Lecture Observation Practice | Business casual | Minamisanriku | Minamisanriku |
| 29 th Oct | Thu | <p>- Visit Minamisanriku 311 Memorial</p> <p>- Support for female personnel involved in disaster response</p> <p>- DRR activities from gender perspective in Junior high school</p> <p>-Move to Sendai</p> | Lecture Discussion | Business casual | Minamisanriku Sendai | Sendai |
| 30 th Oct | Fri | <p>- Gender and Diversity Initiatives in Local</p> | Lecture Discussion | Business casual | Sendai | Sendai |

| | | | | | | |
|-------------------------|-----|---|---|------------------------|----------|--------|
| | | <p>Disaster Management Plans in Sendai City</p> <ul style="list-style-type: none"> -Disaster Prevention in Sendai City's Gender Equality Plan -Disaster Risk Reduction Initiatives at Gender Equality Centers -Tour of L-Park Sendai facilities and exchange of opinions -Discussion -Reflection and Questionnaire | <p>n Observation</p> | | | |
| 31 st Oct | Sat | <ul style="list-style-type: none"> -Initiative of developing the capacity of women DRR leaders -Progress of Action Plan of ex-participants | <p>Lecture Discussion</p> | <p>Business casual</p> | Sendai | Sendai |
| 1 st Nov | Sun | Holiday | | | | Sendai |
| 2 nd Nov | Mon | <ul style="list-style-type: none"> -Activities of women DRR leaders -Co-creation program: TBA | <p>Observation Lecture Discussion</p> | <p>Business casual</p> | Yamamoto | Sendai |
| 3 rd Nov | Tue | <ul style="list-style-type: none"> -Move to Yamamoto-Town -Yamamoto Town -(storyteller)Earthquake Remains Nakahama Elementary School -Relocation in Yamamoto Town -A Case Study of Climate Change Response through IT Agriculture -Farm Guide | <p>Lecture Discussion Observation</p> | <p>Business casual</p> | Yamamoto | Sendai |

| | | | | | | |
|------------------------|-----|---|------------------------------------|-----------------|--------|--------|
| | | Move to Sendai | | | | |
| 4 th Nov | Wed | -Support for preparation of Country-specific Action Plans | practice | Business casual | Sendai | Sendai |
| 5 th Nov | Thu | - Action Plan Presentation (country presentations) -Copyright license agreement, etc. -Evaluation board -Closing | Presentati on Discussio n | Business | Sendai | Sendai |
| 6 th Nov | Fri | Departure | | | | |

NOTE: Program contents may be subject to change.

Management Members

Implementing Partner

Ms. KOBAYASHI Hana

IC Net Limited

Senior Consultant (Gender) and Certified Disaster Prevention Specialist



Mr. SUHARA Atsushi

IC Net Limited

Senior Consultant (Training) and Certified Disaster Prevention Specialist



Program Officer

Japan International Cooperation Agency (JICA)

Mr. TAJIMA Toma

JICA Officer, Department of Governance and Peacebuilding



Training Program Officer

Japan International Cooperation Agency (JICA)
Tohoku Center

Ms. TAWARAYAMA Ibu

Administration Division



Voice

Past Program Alumni



Ms. Mansilla Rodriguez Paloma Romina

Professional support Regional Ministerial Secretariat of Agriculture of Maule Region, Chile

Rural women in Chile are particularly vulnerable to the impacts of climate change and disasters. Through participating in the KCCP training, I became deeply aware of the importance of strengthening women's disaster preparedness capacities and fostering women's leadership in disaster risk reduction.

After returning to Chile, I have been collaborating with government agencies responsible for disaster management and gender to conduct disaster preparedness training for rural women's groups. The training incorporates key concepts learned in Japan, including the three pillars of disaster preparedness—self-help, mutual help, and public help—as well as practical exercises on how to make emergency preparedness items from everyday materials.



The training has been very well received and has encouraged women to view disaster preparedness as their own responsibility, increasing both their awareness and willingness to take action.



Mr. Ronald Phiri and Ms. Hannah Kisyombe

Ministry of Gender, Malawi

During the KCCP, we conducted an exercise to analyze the Sendai Gender Action Plan and discussed concrete actions needed to promote gender-responsive disaster risk reduction. Inspired by this experience, upon returning to Malawi, we worked closely with institutions responsible for disaster management, gender, and social welfare, as well as civil society organizations focusing on gender and disability inclusion, and we were able to get management approval of Malawi Sendai Gender Action Plan.



Eligibility and Procedures

1. Expectations to the Applying Organizations¹

- (1) This Program is designed primarily for organizations that intend to address specific issues or problems related to gender and diversity in DRR and climate change adaptation. The participating organizations are expected to utilize this opportunity to train appropriate personnel in the field.
 - (2) The course materials are specially developed, in collaboration with relevant prominent organizations in Japan, to meet the specific needs of participating organizations, so that the organizations can work toward effectively managing the issues and problems related to gender and diversity in DRR and climate change adaptation.
-

2. Nominee Qualifications

Applying organizations are expected to select nominees who meet the following qualifications.

【Remarks】

Gender: Each Organizations is requested to strongly encourage female candidates to apply for the course to accelerate the realization of gender equality and women's empowerment.

Disabilities: Persons with disabilities who meet the required qualifications also have an opportunity to apply. Reasonable accommodations will be considered for participants with disabilities. Some programs of the course might have difficulty for persons with disabilities to participate due to environmental and other conditions. "Reasonable accommodation" means necessary and appropriate modification and adjustments not imposing a disproportionate or undue burden, where needed in a particular case.

(1) Essential Qualifications

- 1) Current Duties: The candidate should meet one of the 3 categories below.
If there are several candidates in each country, it is preferable that the applying country should select candidates from each category.
 - a. a manager of a department in charge of DRR or climate change adaptation
-

- and planning in the central government, or
- b. a manager of a department in charge of gender equality in the central government, or
- c. an executive director of a local non-governmental organization promoting gender and diversity in DRR or climate change adaptation

*Priorities are given to local NGOs over highly recognized international organizations.

- 2) Experience in the Relevant Field: have more than 5 years of experience in the field of gender equality and/or DRR and/or climate change adaptation and will continuously work in the same or related department.
- 3) Educational Background: a graduate of university
- 4) Language: have a competent command of spoken and written English which is equal to TOEFL iBT 100 or more (This training includes active participation in discussions, which require high competence of English ability).
- 5) Health: must be in good health to participate in the program in Japan. Participant's health and safety should be most respected. Pre-existing conditions ¹and pregnancy may lead to health problems that were not present prior to arriving in Japan due to stress from international travel, changes in climate, and a new living environment. In recent years, regrettable cases have occurred, including the exacerbation of symptoms after arrival and, in the case of pregnancy, stillbirth. Some participants have also incurred substantial out-of-pocket medical costs. If any of the conditions below may apply, please take a moment to consider whether to participate, and continue after confirming your agreement to the points below.

① Questionnaire ("QUESTIONNAIRE ON MEDICAL STATUS AND RESTRICTION")

If any of the following apply, you must state them accurately in the questionnaire, even if they do not affect your current work or daily life.

- a. Chronic diseases (e.g., hypertension, diabetes)
- b. Conditions currently under treatment
- c. Past illnesses that have resolved (including serious conditions affecting the heart, liver, or brain; tuberculosis, etc.)
- d. Pregnancy (for female applicants)

② Medical certificate

Please submit a medical certificate issued by a doctor that your condition is stable and that, from a medical standpoint, there is no problem with your

participation in KCCP in Japan.

Applicable cases:

- a. Chronic diseases (e.g., hypertension, diabetes)
- b. Conditions currently under treatment
- c. Past illnesses that have resolved (including serious conditions affecting the heart, liver, or brain; tuberculosis, etc.)

③ Reporting changes

If pregnancy or any health issues are identified after submitting the form, please report them to JICA promptly.

④ Insurance coverage

Medical and additional living expenses related to pregnancy and pre-existing conditions are NOT covered by insurance arranged by JICA. Such costs must be borne entirely by the participant; JICA assumes no liability.

- * Please understand that insurance coverage applies only to sudden illness or injury occurring during your stay in Japan.
- * Medical expenses in Japan could be a significant financial burden when not covered by insurance.

(2) Recommended Qualifications

- 1) Expectations for the Participants
- 2) Age: possibly be under the ages of fifty-five (55) years
- 3) Gender Equality and Women's Empowerment: JICA seeks more female applicants due to the past records of fewer applications from women. JICA is committed to promoting gender equality and women's empowerment, and provides equal opportunities for all applicants regardless of their sexual orientation or gender identity.

3. Required Documents for Application

(1) **Application Form:** The Application Form is available at the JICA overseas office (or the Embassy of Japan)

- * If you have any difficulties/disabilities which require assistance, please specify necessary assistances in the QUESTIONNAIRE ON MEDICAL STATUS RESTRICTION (1-(c)) of the application form. Information will be reviewed and

used for reasonable accommodation.

- (2) **Photocopy of Passport:** You should submit it with the application form if you possess your passport which you will carry when entering Japan for this program. If not, you are requested to submit its photocopy as soon as you obtain it.

*The following information should be included in the photocopy:

Name, Date of Birth, Nationality, Sex, Passport Number and Expiry Date

*It is recommended that your passport be valid for more than 6 months after the last day of the program.

- (3) **Essay:** Candidates are required to submitting the Essay with Application Form. Please refer ANNEX.

Note: The applicant must be submitted all required documents.

You will not be selected if there are any deficiencies in the documents submitted.

4. Procedures for Application and Selection

(1) Submission of the Application Documents

Closing date for applications: **Please confirm the local deadline with the JICA overseas office (or the Embassy of Japan).**

(All required material must arrive at JICA Center in Japan by August 11, 2026)

(2) Selection

Primary screening is conducted at the JICA overseas office (or the embassy of Japan) after receiving official documents from your government. JICA Center will consult with concerned organizations in Japan in the process of final selection. Applying organizations with the best intentions to utilize the opportunity will be highly valued.

The Government of Japan will examine applicants who belong to the military or other military-related organizations and/or who are enlisted in the military, taking into consideration of their duties, positions in the organization and other relevant information in a comprehensive manner to be consistent with the Development Cooperation Charter of Japan.

(3) Notice of Acceptance

The JICA overseas office (or the Embassy of Japan) will notify the results not later than September 8, 2026.

5. Additional Document(s) to Be Submitted by Accepted Candidates

Accepted candidates are required to prepare an Inception Report. The format (MS Power Point) will be sent to the participants with Notice of Acceptance. The inception report should be submitted to JICA Tohoku by September 23, 2026, preferably by e-mail to thictad@jica.go.jp

6. Conditions for Participation²

The participants of KCCP are required

- (1) to strictly observe the course schedule,
- (2) not to change the air ticket (and flight class and flight schedule arranged by JICA) and lodging by the participants themselves,
- (3) to understand that leaving Japan during the course period (to return to home country, etc.) is not allowed (except for programs longer than one year),
- (4) not to bring or invite any family members (except for programs longer than one year),
- (5) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of the course,
- (6) to observe the rules and regulations of the program implementing partners to provide the program or establishments,
- (7) not to engage in political activities, or any form of employment for profit,
- (8) to discontinue the program, should the participants violate Japanese laws or JICA's regulations, or the participants commit illegal or any type of immoral conduct including sexual harassment, or get critical illness or serious injury and be considered unable to continue the course. The participants shall be responsible for paying any cost for treatment of the said health conditions except for the medical care stipulated in (3) of "3.Expenses", "Administrative

Arrangements”,

- (9) to return the total amount or a part of the expenditure for the KCCP depending on the severity of such violation, should the participants violate the laws and ordinances,
- (10) not to drive a car or motorbike, regardless of an international driving license possessed,
- (11) to observe the rules and regulations at the place of the participants' accommodation, and
- (12) to refund allowances or other benefits paid by JICA in the case of a change in schedule.
- (13) to promptly notify JICA in the case that there are any changes in the health status since the time of application (such as changes requiring medical attention due to illness or discovery of pregnancy).

Administrative Arrangements

1. Organizer (JICA Center in Japan)

- (1) Center: JICA Tohoku Center (JICA TOHOKU)
- (2) Program Officer: Ms. TAWARAYAMA Ibu (thictad@jica.go.jp)

2. Implementing Partner

- (1) Name: IC Net Limited.
- (1) URL: <http://www.icnet.co.jp>
- (2) Climate:

Climate information around the training site area is provided below. The training period runs during autumn (October to November).

It is strongly recommended to bring NOT ONLY COOL CLOTHES, BUT ALSO WARM CLOTHES.

Average temperatures and precipitation in Sendai (2025)

| Month | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|--------------------|------|------|-------|------|------|------|-------|-------|-------|-------|------|------|
| Average High (°C) | 7.1 | 6.9 | 12.6 | 16.8 | 20.5 | 24.9 | 27.8 | 28.7 | 27.8 | 20.1 | 16.2 | 8.4 |
| Average (°C) | 3.2 | 2.7 | 7.6 | 12.0 | 16.2 | 20.6 | 24.1 | 24.9 | 23.8 | 16.2 | 10.5 | 4.7 |
| Average Low (°C) | -0.3 | -0.5 | 3.2 | 8.2 | 12.5 | 17.9 | 21.7 | 22.2 | 20.2 | 12.8 | 6.3 | 1.1 |
| Precipitation (mm) | 9.5 | 74.5 | 107.5 | 92.5 | 74.5 | 62.0 | 189.0 | 182.5 | 125.5 | 143.0 | 65.0 | 57.5 |

3. Travel to Japan

- (1) **Air Ticket:** In principle, JICA will arrange an economy-class round-trip ticket between an international airport designated by JICA and Japan.
- (2) **Travel Insurance:** Coverage is from time of arrival up to departure in Japan. Thus, traveling time outside Japan (include damaged baggage during the

arrival flight to Japan) will not be covered.

4. Accommodation in Japan

Basically, JICA will arrange the following accommodation(s) for participants for the first week and the last night in Japan:

(1)Tokyo

JICA Tokyo Center (JICA TOKYO)

Address: 2-49-5 Nishihara, Shibuya-ku, Tokyo 151-0066, Japan

TEL: +81-3-3485-7051

(where “81” is the country code for Japan, and “3” is the local area code)

Please refer to the URL for information on the facility guide of JICA TOKYO.

<https://www.jica.go.jp/tokyo/english/office/index.html>

If there is no vacancy at JICA TOKYO, JICA will arrange alternative accommodation(s) for the participants.

(2)Other cities

JICA will arrange accommodation(s) for your stay in cities other than Tokyo.

5. Expenses

The following expenses in Japan will be provided by JICA

- (1) Allowances for meals, living expenses, and stopover.
- (2) Expenses for study tours (basically in the form of train tickets).
- (3) Medical care for participants who become ill after arriving in Japan (the costs related to pre-existing illness, pregnancy, or dental treatment **are not included**).
- (4) Expenses for program implementation, including materials.
- (5) For more details, please see “III. ALLOWANCES” of “KENSU-IN GUIDE BOOK,” (English/French/Spanish/Russian).

* Link to JICA HP (English/French/Spanish/Russian):

https://www.jica.go.jp/english/our_work/types_of_assistance/tech/accept

6. Pre-departure Orientation³

A pre-departure orientation will be held at respective country's JICA office (or the Japanese Embassy), to provide Participants with details on travel to Japan, conditions of the course, and other matters.

| Part I: Knowledge Co-Creation Program and Life in Japan | |
|---|---|
| English ver. | https://www.youtube.com/watch?v=SLurfKugrEw |
| Part II: Introduction of JICA Centers in Japan | |
| JICA Tohoku | https://www.jica.go.jp/tohoku/english/office/index.html |
| JICA Tokyo | https://www.jica.go.jp/tokyo/english/office/index.html |

If the link of these youtube URLs has expired, please access the URL below and search the necessary information from the key word.

<https://www.youtube.com/user/JICAChannel02>

7. Reference

KENSHU-IN GUIDE BOOK

For more detailed terms and conditions

[JICA Knowledge Co-Creation Program\(KCCP\) | 研修事業 \(KCCP\) |](#)

Video: JICA Predeparture Briefing

For more information on life in Japan and KCCP, [JICA Knowledge Co-Creation Program\(KCCP\) | 研修事業 \(KCCP\) |](#)

Website: JICA

English/French/Spanish/Russian

https://www.jica.go.jp/english/our_work/types_of_assistance/tech/acceptance/training/index.html

Annex

Essay Questions

Note: Your essay should be submitted to JICA Office in your country no later than **August 11, 2026**. (Maximum of 2 pages, A4 size, 1.0 spacing, Arial 11)

The Training Course: Gender and Diversity in Disaster Risk Reduction and Climate

Change (202514947J001)

Name: _____

Country: _____

Organization: _____

Position: _____

- (1) Describe the problems on DRR and climate change from a gender and diversity perspective in your country.

- (2) Describe how you contribute to solve the problems mentioned above. Write in concrete and detail.

- (3) Describe specific example of your activities related to women's leadership development or community consensus building during planning process for disaster prevention and risk reduction, and climate change adoption

For Your Reference

JICA and Capacity Development

Technical cooperation is people-to-people cooperation that supports partner countries in enhancing their comprehensive capacities to address development challenges by their own efforts. Instead of applying Japanese technology per se to partner countries, JICA's technical cooperation provides solutions that best fit their needs by working with people living there. In the process, consideration is given to factors such as their regional characteristics, historical background, and languages. JICA does not limit its technical cooperation to human resources development; it offers multi-tiered assistance that also involves organizational strengthening, policy formulation, and institution building.

Implementation methods of JICA's technical cooperation can be divided into two approaches. One is overseas cooperation by dispatching experts and volunteers in various development sectors to partner countries; the other is domestic cooperation by inviting participants from developing countries to Japan. The latter method is the Knowledge Co-Creation Program, formerly called Training Program, and it is one of the core programs carried out in Japan. By inviting officials from partner countries and with cooperation from domestic partners, the Knowledge Co-Creation Program provides technical knowledge and practical solutions for development issues in participating countries.

The Knowledge Co-Creation Program (Group & Region Focus) has long occupied an important place in JICA operations. About 400 pre-organized courses cover a wide range of professional fields, ranging from education, health, infrastructure, energy, trade and finance, to agriculture, rural development, gender mainstreaming, and environmental protection. A variety of programs is being customized by the different target organizations to address the specific needs, such as policy-making organizations, service provision organizations, as well as research and academic institutions. Some programs are organized to target a certain group of countries with similar developmental challenges.

Japanese Development Experience

Japan, as the first non-Western nation to become a developed country, built itself into a country that is free, peaceful, prosperous and democratic while preserving its tradition. Japan will serve as one of the best examples for our partner countries to follow in their own development.

From engineering technology to production management methods, most of the know-how that has enabled Japan to become what it is today has emanated from a process of adoption and adaptation, of course, has been accompanied by countless failures and errors behind the success stories.

Through Japan's progressive adaptation and application of systems, methods and technologies from the West in a way that is suited to its own circumstances, Japan has developed a storehouse of knowledge not found elsewhere from unique systems of organization, administration and personnel management to such social systems as the livelihood improvement approach and governmental organization. It is not easy to apply such experiences to other countries where the circumstances differ, but the experiences can provide ideas and clues useful when devising measures to solve problems.

JICA, therefore, would like to invite as many leaders of partner countries as possible to come and visit us, to mingle with the Japanese people, and witness the advantages as well as the disadvantages of Japanese systems, so that integration of their findings might help them reach their developmental objectives.

This information pertains to one of the JICA Knowledge Co-Creation Programs (Group & Region Focus) of the Japan International Cooperation Agency (JICA) implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both Governments.



Correspondence

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TEL: +81-22-223-5775

("81" is the country code for Japan, and "22" is the local area code)